



Company No. PQ 26  
No. 10, 5<sup>th</sup> Floor, Gothami Road, Colombo 8, Sri Lanka

## **CIRCULAR TO SHAREHOLDERS ANNUAL GENERAL MEETING OF THE COMPANY**

Dear Shareholder/s.

The Board of Directors of Ambeon Holdings PLC has decided to hold the Annual General Meeting (AGM) as a Virtual Meeting on Tuesday, 27 September 2022 at 12.00 noon, following the guidelines issued by the Colombo Stock Exchange (CSE) for hosting of virtual AGMs.

### **METHOD OF HOLDING THE AGM/ELECTRONIC PLATFORM**

Only the key officials who are essential for the administration of the formalities of the meeting will be physically present in the venue and all others, including shareholders, will participate via an online meeting platform.

### **REGISTRATION PROCEDURE**

Those Shareholders and Proxy holders who wish to participate via the online meeting platform, should notify the Company of such intention by completing the **REGISTRATION FORM** which will be made available on the Company's Website <https://ambeonholdings.com/resource/> and on the website of the Colombo Stock Exchange <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=GREG.N0000>.

In order to enable such facilities, shareholders who wish to participate in the AGM via the online meeting platform are requested to forward their details by duly completing the REGISTRATION FORM and emailing it to [agm2022@ambeongroup.com](mailto:agm2022@ambeongroup.com) or by sending the duly completed form by post to reach the Company 48 hours prior to the time fixed for the meeting.

Arrangements will be made for shareholders who wish to participate in the AGM via an online meeting platform, with login information being forwarded to the registered email address of the shareholder in advance of the meeting.

### **APPOINTMENT OF PROXY HOLDERS**

The Shareholders are encouraged to vote by Proxy by way of appointing a member of the Board of Directors to vote on their behalf and to include their voting preferences on the resolutions that are to be taken up at the meeting, which are given in the Form of Proxy. The Shareholders who wish to appoint a Proxy should duly complete the Form of Proxy and include the details of such Proxy holder in the REGISTRATION FORM as per the instructions given therein.

The **FORM OF PROXY** is available on the Company's Website <https://ambeonholdings.com/resource/> and on the website of the Colombo Stock Exchange <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=GREG.N0000>.

The duly completed Form of Proxy should be forwarded by email to [agm2022@ambeongroup.com](mailto:agm2022@ambeongroup.com) or by post to reach the Company 48 hours prior to the time fixed for the meeting.

### **LOGIN INFORMATION FOR PARTICIPATION VIA AN ONLINE MEETING PLATFORM**

The login information will be authorized only for the use by the Individual Shareholders, Proxy holders and authorized representatives in the case of Institutional Shareholders. The Company will not be responsible or liable for any misuse of the login information. Where the Proxy holders are concerned, please note that the login information will only be shared with those in whose favour a valid Proxy has been submitted by the Shareholder.

## QUERIES OF SHAREHOLDERS

Shareholders who are unable to participate at the virtual meeting via the designated online meeting platform are invited to forward their suggestions, questions & concerns (if any) relating to items on the agenda, to the following email address [agm2022@ambeongroup.com](mailto:agm2022@ambeongroup.com) or by post to reach the Company 48 hours prior to the time fixed for the meeting. The Board will ensure that they are discussed and addressed at the AGM, if relevant.

If any Shareholder who is registered for participation via online platform encounters any difficulty in connecting to the meeting, they could contact Ms. Giyanie Fernando on telephone no. 0740 789 801 or email to [agm2022@ambeongroup.com](mailto:agm2022@ambeongroup.com) for any assistance required.

## VOTING

Voting on the items on the agenda will be registered by using an online e-ballot platform. All such procedures will be explained to the Shareholders prior to the commencement of the meeting.

## ANNUAL REPORT 2021/2022

The Annual Report of the Company is available on the following websites.

1. Company Website – <https://ambeonholdings.com/resources/>
2. Colombo Stock Exchange - <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=GREG.N0000>

Shareholders may also access the Annual Report on their mobile phones by scanning the following QR code.



Further to Circular No. 4/2022 dated 27<sup>th</sup> May 2022, issued by the Colombo Stock Exchange the Company will not be providing a printed copy of the Annual Report. The Shareholders may contact Ms. Giyanie Fernando on telephone no. 0740 789 801 / email [agm2022@ambeongroup.com](mailto:agm2022@ambeongroup.com) during office hours with regard to any queries relating to viewing of the Annual Report.

Due to the prevailing situation in the country, the Notice convening the AGM will be published in one issue of the daily newspaper/e-newspaper in English, Sinhala and Tamil languages.

In addition to the Annual Report, below mentioned documents can be downloaded via the aforementioned website links;

- a) Notice of Meeting
- b) Form of Proxy
- c) Registration Form for the AGM

By order of the Board  
Sgd.

**P W Corporate Secretarial (Private) Limited**  
Secretaries

30 August 2022

*Note: For any inquiries or clarifications, please contact Ms. Giyanie Fernando on any working day during office hours on telephone no. 0740 789 801 / email [agm2022@ambeongroup.com](mailto:agm2022@ambeongroup.com)*