

COLOMBO CITY HOLDINGS PLC

Company No. PQ 71

No. 10, 5th Floor, Gothami Road, Colombo 8, Sri Lanka

CIRCULAR TO SHAREHOLDERS ANNUAL GENERAL MEETING OF THE COMPANY

Dear Shareholder/s.

The Board of Directors of Colombo City Holdings PLC has decided to hold the Annual General Meeting (AGM) as a Virtual Meeting on Wednesday, 20 September 2023 at 9.30 a.m., in line with the guidelines issued by the Colombo Stock Exchange (CSE) for hosting of virtual AGMs.

METHOD OF HOLDING THE AGM

Only the key officials who are essential for the administration of the formalities of the meeting will be physically present in the Board Room. All others, including shareholders, will participate via an online meeting hosted on the ZOOM platform.

REGISTRATION PROCEDURE

Those Shareholders and Proxy holders who wish to participate via audio visual conferencing technology means should notify the Company of such intention by completing the REGISTRATION FORM.

The duly completed REGISTRATION FORM should be deposited at the registered office of the company at No. 10, 5th Floor, Gothami Road, Colombo 8 or forward to cchagm2023@colombocityholdings.com in order to enable the Company to receive the same by 9.30 a.m. on 18 September 2023.

APPOINTMENT OF PROXY HOLDERS

The Shareholders who are unable to participate in the meeting are encouraged to vote by Proxy through appointment of a member of the Board of Directors to vote on their behalf and to include their voting preferences on the resolutions to be taken up at the meeting in the Form of Proxy.

The Form of Proxy will also be made available on the Ambeon Group website and the website of the Colombo Stock Exchange and those Shareholders who wish to submit their Form of Proxy should duly complete the same as per the instructions given therein. The duly completed Form of Proxy should be deposited with the registered office of the company at No. 10, 5th Floor, Gothami Road, Colombo 8, Sri Lanka or forwarded by email to cchagm2023@colombocityholdings.com in order to enable the company to receive the same by 9.30 a.m. on 18 September 2023.

PARTICIPATION VIA AN ONLINE MEETING PLATFORM

The login information will be authorized only for the use by individual Shareholders, Proxy holders and authorized representatives in the case of Institutional Shareholders and the Company will not be responsible or liable for any misuse. Where the Proxy holders are concerned, please note that the login information will only be shared with those in whose favour a valid proxy has been submitted by the Shareholder.

Shareholders can send in their queries, if any, to cchagm2023@colombocityholdings.com forty-eight hours (48) prior to the commencement of the meeting.

VOTING

Voting on the items on the Agenda will be registered by using an online e-ballot platform. All such procedures will be explained to the Shareholders prior to the commencement of the meeting.

COPIES OF THE ANNUAL REPORT 2022/2023

The Annual Report and the Financial Statements of the Company are available on the following websites and the relevant links are given below enabling all the shareholders to access such Annual Report and Financial Statements.

1. Ambeon Group Website – <https://ambeonholdings.com/resources/>
2. Colombo Stock Exchange - <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=PHAR.N0000>

Should a Shareholder wish to obtain a printed copy of the Annual Report, they may send a written request to the Registered Office of the Company by filling the request form attached herein. A copy of the Annual Report will be forwarded by the Company within eight (08) market days from the date of receipt of the request.

For any queries, please contact Ms. Giyanie Fernando on telephone no. 0740 789 801 / email cchagm2023@colombocityholdings.com during office hours.

In addition to the Annual Report, below mentioned documents can be downloaded via the aforementioned website links;

- a) Notice of Meeting
- b) Form of Proxy
- c) Guidelines and Registration Process to join the AGM virtually
- d) Registration Form for the AGM
- e) Request Form for the printed copy of the Annual Report

By order of the Board

Sgd.

Nexia Corporate Consultants (Private) Limited
Secretaries

28 August 2023